



LGPRO 2018 MASTERING MANAGEMENT

2018 REGISTRATION FORM

A DEVELOPMENT PROGRAM FOR MANAGERS IN LOCAL GOVERNMENT IN VICTORIA

REGISTRATION

Complete this registration form and email it to pd@lgpro.com

Places will be limited to the first 18 participants to register for the program.

Following receipt of your registration form an information pack will be sent to you comprising a confirmation letter, venue information and any relevant pre-work in preparation for the program commencement.

PROGRAM CHANGES

We reserve the right to defer, amend or cancel the program.

CANCELLATIONS

LGPro is a member, not for profit association and all money generated is used to develop quality professional development activities and services. Our events and programs are budgeted on a minimum number of attendees so providing us with sufficient notice regarding non-attendance is imperative to the success of all of our events. The following will apply for any cancellations:

- More than 14 days prior to commencement of program – full refund of amount or a credit towards another event/program
- 7-14 days prior – 50% refund
- 1-7 days prior – no refund

A substitute delegate is welcome to attend. All cancellations and substitutes must be received in writing by LGPro.

2018 DATES

Introductory Session	WEDNESDAY 18 APRIL
Module One	THURSDAY 3 MAY & FRIDAY 4 MAY
Module Two	THURSDAY 31 MAY, WEDNESDAY 27 JUNE & WEDNESDAY 1 AUGUST
Module Three	WEDNESDAY 5 SEPTEMBER
Closing Session (half day)	WEDNESDAY 10 OCTOBER

Please Note: Participants are expected to attend all sessions of the program

Further enquiries: Ph: (03) 9268 6400 or email pd@lgpro.com



PROGRAM COSTS

To confirm your Council's classification please go to <http://lgpro.com/programs/mastering-management-program>

Costs include attendance at all workshops, all course materials, residential expenses (meals and one night's accommodation) and coaching sessions.

SMALL COUNCIL - \$4,420 *incl. GST*

MEDIUM COUNCIL - \$5,190 *incl. GST*

LARGE COUNCIL - \$5,405 *incl. GST*

PROGRAM COMMENCEMENT DATE

LGPRO MASTERING MANAGEMENT COMMENCING WEDNESDAY 18 APRIL

PARTICIPANT'S DETAILS

PARTICIPANT NAME:		POSITION:
ORGANISATION:		
POSTAL ADDRESS:		
PHONE:	MOBILE:	EMAIL:
SPECIAL DIETARY REQUIREMENTS:		

Please tick if you have any specific needs relating to mobility, communication, access or other that will require particular arrangements or assistance to enable you to fully participate.

Please provide us with a description of the arrangements or assistance required:

If you or we need further information would you be happy for an officer from our organisation to contact you to discuss necessary adjustments to ensure your needs are met on the day of the event? Y N

PAYMENT

TOTAL FEES PAYABLE \$	DEBIT MY: <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa	
CARD NO: <input type="text"/>	EXPIRY DATE: <input type="text"/>	
CARD HOLDER NAME:	SIGNATURE:	
PAYMENT CONTACT NAME:	PAYMENT CONTACT EMAIL:	
OR PAYMENT BY: <input type="checkbox"/> Cheque <input type="checkbox"/> EFT <input type="checkbox"/> Invoice (please provide a purchase order number and an invoice will be issued on receipt): <input type="text"/>		
EFT DETAILS: BSB 083 004 Account No. 6754 33701 Account Name Local Government Professionals EMAIL: pd@lgpro.com POST: Local Government Professionals Inc. Level 3/58 Lorimer Street, Docklands Vic 3008 ABN 74 723 619 392 This Registration Form is a Tax Invoice for GST when you make payment		

Please forward completed form to LGPro by email to pd@lgpro.com

PROCEEDS FROM ALL LGPRO ACTIVITIES GO BACK INTO THE SECTOR TO PROVIDE PROGRAMS, EVENTS AND SERVICES TO BENEFIT OUR MEMBERS AND ALL PEOPLE WORKING IN LOCAL GOVERNMENT.

Connect with us at LGProVIC

