

CORE FINANCIAL SKILLS FOR NON-FINANCE OFFICERS

ABOUT THE WORKSHOP

This workshop is designed to support non-finance professionals working in Local Government to perform their financial planning and reporting responsibilities.

The major areas covered are:

- Understanding the legislation and officer obligations in regard to the preparation of the key planning and reporting documents
- Learning the key accounting concepts and financial terms
- Undertaking effective budgeting, monitoring, forecasting and reporting

WHO SHOULD ATTEND

People who are new, or who have been recently appointed to Local Government in a role with budget responsibilities will benefit attending the workshop. It is also beneficial for people who are working in the sector and who would like to improve their knowledge of Local Government financial planning and reporting.

WORKSHOP FACILITATOR

The workshop is delivered by Mark Davies, a Chartered Accountant with more than 25 years' experience in both the private and public sectors. Mark's Local Government roles include Darebin City Council Chief Financial Officer and General Manager Corporate Services and Chief Executive Officer of Surf Coast Shire Council. He also worked with Local Government Victoria in the design, development and implementation of the Local Government Performance Reporting Framework which included major changes to the Local Government Act 1989 and the rewriting of subordinate financial regulations.

2018 WORKSHOP DETAILS

DATES & LOCATIONS

Wednesday 14 February (Wangaratta Rural City Council)

Thursday 15 March (LGPro Training Room, Level 3/58 Lorimer Street, Docklands)

Thursday 6 September (LGPro Training Room, Level 3/58 Lorimer Street, Docklands)

TIME

9.15am for 9.30am commencement until 4.30pm

REGISTRATION FORM

To register online [CLICK HERE](#) - If you do not have a logon or password please contact LGPro on (03) 9268 6400 or email completed form to pd@lgpro.com

Attendee details

Council:	Date of session attending:
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	Attendee 1	Attendee 2	Attendee 3	Attendee 4
Name				
Position title				
Email address				
Phone				
Mobile				
LGPro Member?				
Dietary needs				

Tick box if you have any specific needs relating to mobility, communication, access or anything else that will require particular arrangements or assistance to enable you to fully participate.

Please provide us with a description of the arrangements or assistance required: _____

Tick box if you would be happy for an officer from our organisation to contact you to discuss any further needs.

Pricing

\$395 LGPro Individual Member (inclusive of GST) **\$445** Non-LGPro Individual Member (inclusive of GST)

Payment

Total fees payable \$	Debit my: <input type="checkbox"/> Mastercard <input type="checkbox"/> Visa
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EFT details: BSB 083 004 Account No. 6754 33701 Account Name: Local Government Professionals Email: pd@lgpro.com Post: Local Government Professionals Inc. Level 3/58 Lorimer Street, Docklands VIC 3008 ABN 74 723 619 392 This Registration Form is a Tax Invoice for GST when you make payment	

Cancellation Policy: There will be no refunds for cancellations **5 days** before any of the session start dates, however a substitute delegate is welcome. All cancellations and substitutes must be emailed to pd@lgpro.com or call LGPro on (03) 9268 6400