

LOCAL GOVERNMENT

LGPRO
PROFESSIONALS
THE LEADING VOICE

2018 LGPRO

ANNUAL
CONFERENCE

TAKING CHARGE

WEDNESDAY 21
THURSDAY 22
FEBRUARY

MELBOURNE CONVENTION
& EXHIBITION CENTRE

DINNER
REGISTRATION

LOCAL GOVERNMENT
LGPRO
PROFESSIONALS
THE LEADING VOICE

McArthur
Best People Fit

PROUD SPONSOR

CONFERENCE DINNER

2018 ANNUAL CONFERENCE DINNER

Thursday 22 February, 6.30pm for 7pm

**Melbourne Convention & Exhibition Centre,
1 Convention Centre Place, South Wharf**

Featuring the presentation of the 2018 LGPro Awards for Excellence winners. Dinner tickets will be distributed at registration and will be required for entry to the Conference Dinner. There is reserved seating and individuals, LGPro Corporate Partners and Councils are welcome to reserve a table of 10 in advance. To do this:

- You must have one person as the table organiser
- The table organiser must make sure all 10 people on the table have agreed to be included
- All 10 on the table must have registered with LGPro to attend the Dinner
- Please reserve your table of 10 by Friday 9 February 2018

Music will be provided following the official proceedings.

Proudly sponsored by:



REGISTRATION FORM – INDIVIDUAL ATTENDANCE

Name:	Position title:
Organisation name:	
Phone:	Email:
Special Dietary Requirements:	
Name of contact for payment:	
Phone number and email of person arranging payment (if not same as above):	

- Please tick box if any of the people attending have a specific need relating to mobility, communication, access or other that will require particular arrangements or assistance to enable them to be able to fully participate. Please provide us with a description of the arrangements or assistance required:

PAYMENT

Total fees payable \$	Debit my: <input type="checkbox"/> Mastercard <input type="checkbox"/> Visa
Card no: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Expiry date: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Cardholder name:	Signature:
Payment contact name:	Payment contact email:
Or payment by: <input type="checkbox"/> Cheque <input type="checkbox"/> EFT (Provide a PO number and an invoice will be issued on receipt):	

CONFERENCE DINNER

REGISTRATION FORM – TABLE OF 10

22 February 2018, 6.30pm for a 7pm start,
Melbourne Convention & Exhibition Centre

Please save and email completed form through to sallyf@lgpro.com or fax **9646 0469**

PARTICIPANTS DETAILS

Organisation name:

Table contact name:

Position title:

Phone:

Email:

Would you like individual invoices or one invoice for 10 people?

ATTENDEE NAME	ATTENDEE POSITION TITLE	ATTENDEE EMAIL ADDRESS	LGPRO MEMBER?	DIETARY NEEDS

Please tick box if any of the people attending have a specific need relating to mobility, communication, access or other that will require particular arrangements or assistance to enable them to be able to fully participate. Please provide us with a description of the arrangements or assistance required:

PAYMENT

Total fees payable \$

Debit my: Mastercard Visa

Card no:

Expiry date:

Cardholder name:

Signature:

Payment contact name:

Payment contact email:

Or payment by: Cheque EFT (Provide a PO number and an invoice will be issued on receipt):

EFT DETAILS: BSB 083 004 Account No. 6754 33701 Account Name Local Government Professionals

EMAIL: sallyf@lgpro.com **MAIL TO:** Local Government Professionals Inc. Level 3/58 Lorimer Street, Docklands, Victoria 3008

ABN 74 723 619 392 | This registration is a Tax Invoice for GST when you make a payment

REGISTRATIONS CLOSE 5PM FRIDAY 9 FEBRUARY 2018

PLEASE READ THIS INFORMATION

1. The table contact is the person with responsibility for coordinating registration and payment.
2. The table contact must ensure all 10 people listed have agreed to be included on the table.
3. If there are attendees on your table from organisations other than yours, please note this under the attendee title on the form.
4. We allocate all seating for this event so please advise your table bookings by Friday 9 February 2018. Finalising your booking by this date ensures that we can meet your dietary needs and complete other administrative tasks on time. This is a word document so please print off, fill in the form and email completed form to sallyf@lgpro.com
5. Receipt of emails for table bookings will be confirmed by return email within two business days.
6. If you have any questions please call Sally Flannery at LGPro on direct line 9268 6402.

CANCELLATION POLICY: There will be no refunds for cancellations made after 9 February 2018 however a substitute delegate is welcome. All cancellations and substitutes must be emailed to email info@lgpro.com or faxed to LGPro on (03) 9646 0469.